



4 August, 2020
IINO KAIUN KAISHA, LTD.

IINO's response to COVID-19 in office buildings

IINO KAIUN KAISHA LTD., ("IINO LINES") announces its response to COVID-19 in office buildings. We have made our every effort for prevention of the spread of COVID-19 infection in our owned and own management office buildings (including IINO Building and Shiodome Shiba-Rikyu Building)

- ① Proper measures of prevention of infection in public spaces of office buildings
 - Alcohol hand sanitizer equipped at public spaces (including entrance hall)
 - Clear sneeze guards placed at reception desks (IINO Building)
- ② Strengthening proper measures of prevention of infection to all staffs related to building management
 - Body temperature check to all workers related to building management before they come to the buildings.
 - Wearing mask during operation in the buildings
- ③ Strengthening daily cleaning operation
 - Enhanced cleaning with disinfection ethanol, etc
 - Regular disinfecting to door-nobs, elevator buttons, and escalator handrails, where visitors often touch with their hands
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- ④ Promoting visitors for prevention of infection with posting signboards
 - Signboard for keeping social distancing in public spaces
 - Signboard for prevention of infection and notice of limited usage in smoking rooms, where high infection risk, so called 3 Cs, - close spaces, crowded places and close-contact settings, might be appeared.
- ⑤ Our counterplan if the cases occurred in our office buildings
 - Notice to office tenants
 - Cooperation with Local health office
 - Sanitary cleaning in the office floor and public spaces (toilets, escalator and elevator)

【Sneeze guard on a reception table of office entrance floor (IINO Building)】



【Signboard for prevention of infection of COVID-19 (IINO Building)】

ビル内におけるコロナ対策への取り組み

ビル運営上の取り組み

 従業員の勤務前の 体温チェック	 アルコール消毒液を用いた 館内の清掃強化
 出入り口における アルコール消毒液の設置	 従業員の手洗い、 手拭消毒、うがいの徹底
 従業員のマスク着用	 適切な換気

お客様へのお願い

 ソーシャルディスタンス	 手指のアルコール消毒
 体調がすぐれない場合の ご来館自粛	 エスカレーターは 前のお客様との間隔を空けて ご利用ください。
 マスクのご着用を お願いします。	 エレベーター内での会話を お控えください。

IINO BUILDING

We will continue our above measures for prevention of infection, and secure safety to all tenants, customers, and visitors in our office buildings. We would appreciate the understanding of customers and relevant parties.

Contact: Stakeholder Relations Department / (TEL: +81-3-6273-3069)

End