



5 March 2021

IINO Kaiun Kaisha, Ltd.

### **IINO's response to the COVID-19 (17)**

IINO Kaiun Kaisha, Ltd. ("IINO LINES") extends present remote working style for further two weeks, considering expected extension of the state of emergency for Tokyo and three of its neighboring prefectures in response to the recent spread of COVID-19 infection and to ensure the safety of company employees.

#### **【Outline of the Remote Work】**

Eligible Employee: IINO LINES and Group Companies in Japan

Period: from 8 March to 21 March 2021

Office working rate: Try best to reduce the percentage of staff working at office to 30%,  
considering the prevention of the infection maximally.

A specific percentage shall be set by each department and Group  
Company according to the status of business operations.

Others: No business trip, no meals with clients

Telework and flexible working hours

Meetings shall be held online as much as possible

IINO LINES puts its high priority on prevention of the spread of COVID-19 infection and ensuring the safety of employees. The company deeply appreciates the understanding and cooperation of customers and other concerned parties.

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Inquiry Form <https://www.iino.co.jp/kaiun/english/contact/form.php>

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